

# ESSEX COUNTY INSTITUTE FOR TRUSTEES

Saturday, March 27, 2010

Pingree School, Hamilton MA

**Sponsored by ESSEX COUNTY COMMUNITY FOUNDATION**

With support from the Amelia Peabody Foundation,  
the Bank of America Merrill Lynch—Philanthropic Management, North Shore United Way,  
Pingree School, and The Peter and Elizabeth C. Tower Foundation

8:30 am **Registration, Coffee, Pastries**

9:00 am **WELCOME**

Dr. Timothy Johnson: Headmaster, Pingree School

9:05 am **A TRUSTEE'S JOB IN 2010**

Speaker: Dave Welbourn, President and CEO, ECCF

9:45 am **Break to Next Workshops**

10:00 am **BOARD DEVELOPMENT** five concurrent sessions

**Session A: How to Build Your Board**

Speaker: Lydia Watts - Principal, Greater Good Consulting

**Session B: The Board and the Executive Director**

Speaker: Susan Egmont, Principal, Egmont Associates

**Session C: Board Evaluation**

Speaker: Gayle Gifford, Principal, Cause and Effect, Inc.

**Session D: Running Effective, Productive Meetings**

Speaker: Jay Vogt, Principal, Peoplesworth

**Session E: Succession Planning**

Speaker: Jodi DeLibertis, Program Director, Jericho Road Lowell,  
Principal, Greater Good Consulting

PROGRAM

# ESSEX COUNTY INSTITUTE FOR TRUSTEES

Saturday, March 27, 2010

Pingree School, Hamilton MA

11:00 am **Break to Next Workshop**

11:15 am **FIDUCIARY RESPONSIBILITIES AND LEGAL ISSUES:  
WHAT EVERY TRUSTEE NEEDS TO KNOW**

Speaker: *David Spackman, Chief, Non-Profit Organizations/Public Charities  
Division, Massachusetts Attorney General's Office*

12:30 pm **Lunch**

**Join peers for table conversation on common concerns:**

Trustee Chairs  
Treasurers  
Executive Directors  
Human Services  
Education Funds  
Arts & Culture  
Environment  
Youth Development

1:45 pm **FUNDRAISING AND THE BOARD**

Speaker: *Simone Joyaux, Principal, Joyaux Associates*

2:45 pm **CLOSING CHARGE: THE YEAR AHEAD**

Speaker: *Dave Welbourn, President and CEO, ECCF*

3:00 pm **TECHNICAL ASSISTANCE SESSIONS**

*A facilitator will meet with your Board for an hour on a topic of your choice.*

PROGRAM